

# **RIGHT TO INFORMATION**

## **Bringing Information to the Citizens**

Right to Information Act 2005 mandates timely response to citizen requests for government information. It is an initiative taken by the Department of Personnel and Training, Ministry of Personnel Affairs, Public Grievances and Pensions to provide a—RTI Portal Gateway to the citizens for quick search of information on the details of first Appellate Authorities, PIOs etc. amongst others, besides access to RTI related information / disclosures published on the web by various Public Authorities under the government of India as well as the State Governments.

## **Objectives of RTI**

The basic object of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government, and make our democracy work for the people in real sense. It goes without saying that an informed citizen is better equipped to keep necessary vigil on the instruments of governance and make the government more accountable to the governed. The Act is a big step towards making the citizens informed about the activities of the Government.

## **About the College**

Sree Narayana Trusts Arts and Science College Pambanar was established in 2016. This college, affiliated to the Mahatma Gandhi University Kottayam imparts instruction to students in different branches of Arts, Science and Commerce at the under-graduate level. The College imparts education and life skills to mould generations responsible to humanity.

College offers 4 Under Graduate programs. An excellent academic team from various faculties heads the academic activities. College has well equipped centralized library, science laboratories and hostels for girls. The college is having a creative and socially committed N.S.S wings. Apart from these, college hosts Anti Ragging Committee, Committee against Sexual Harassment against women, Students Counselling Cell, Human rights Awareness Forum, Fine Arts Club, Film Club, Nature Club, Tourism Club, Health Club etc.

## **The Powers & Duties of Officers and Employees**

The Principal of the College is the Academic and Administrative Head of the College. Administrative office is headed by the Senior Superintendent and supported by Head Accountant, Clerks, Library Assistants, Lab Assistants and Office Assistants under the supervision of Principal. Assistant professors of various departments under the

supervision of senior teacher as the Head in charge of the department supports the Principal in academic matters.

Public can directly access the information from the College Office/ Principal and the departments concerned during working hours of the college. Information on other matters can be obtained from the public information officer as per provisions of the RTI ACT, 2005. No library is maintained for public use.

**Name, designation and other particulars of the Appellate Authority and Public Information Officer:**

**Appellate Authority:**

Sri. Shibu V,  
Principal in Charge,  
Sree Narayana Trusts Arts and Science College, Pambanar.

**Public Information Officer:**

Veena Vinod,  
Assistant Professor,  
Department of English,  
Sree Narayana Trusts Arts and Science College, Pambanar.